



**Facilities Maintenance and Management Services  
Schedule Pricelist**

**General Services Administration  
Federal Supply Service  
Special Item Numbers (SINs) 811-002 & 811-1000  
Contract Number GS- 06F-0008S**

**Period of Performance – 01 November 2005 – 31 October 2010**

**925 E. Main Street, Suite 66  
Havelock, NC 28532**

**Phone (703) 257-1100  
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GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST FACILITIES  
MAINTENANCE AND MANAGEMENT SERVICES SCHEDULE FSC  
GROUP H and J, SERVICES DEPARTMENT FSC CLASS: J035

Special Item No. 811 002 - Complete Facilities Maintenance  
Special Item No. 811 1000 - Other Direct Costs

Primary Disciplines: Complete Facility Maintenance



**LTM INC.**  
**925 E. Main Street, Suite 66**  
**Havelock, NC 28532**  
**Phone: (703) 257-1100**  
**Fax: (703) 935-0438**



Internet Address: [www.ltminc.net](http://www.ltminc.net)  
**Business Size: Small Disadvantaged; 8(a) Certified, Veteran Owned Small Business**  
**Contract Number: GS-06F-0008S**  
**Period Covered by Contract: 01 November 2005 – 31 October 2010**  
**Pricelist current through Modification # PA-0002, dated March 11, 2008**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>  
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu driven database system. The Internet address for GSA Advantage!™ is [www.gsaadvantage.gov](http://www.gsaadvantage.gov)

<b>TABLE OF CONTENTS</b>
--------------------------

<b>Item</b>	<b>Page</b>
<b>LTM INC. Corporate Profile</b>	<b>4</b>
<b>LTM INC. Facilities Maintenance and Management Services</b>	<b>7</b>
<b>LTM INC. Services</b>	<b>8</b>
<b>Information for Ordering Offices</b>	<b>9</b>
<b>Ordering Procedures for Services</b>	<b>11</b>
<b>USA Commitment to Promote Small Business Participation Procurement Programs</b>	<b>14</b>
<b>Basic Guidelines for Using Contractor Team Arrangements</b>	<b>15</b>
<b>Best Value Blanket Purchase Agreement Federal Supply Schedule</b>	<b>16</b>
<b>LTM INC. Labor Category Rates</b>	<b>18</b>
<b>LTM INC. Labor Category After Hour Rates</b>	<b>20</b>
<b>LTM INC. Labor Category Weekend and Holiday Rates</b>	<b>22</b>
<b>LTM INC. Labor Category Descriptions</b>	<b>24</b>
<b>LTM INC. Labor Category Substitutions Information</b>	<b>37</b>
<b>Sales and Service Points</b>	<b>38</b>

Pricelist dated 1 May 2007 incorporates updated POC information.

Pricelist dated 13 June 2007 incorporates updated POC information.

Pricelist dated 11 March 2008 incorporates Modification # PA-0002, approved 11 March 2008 to add authorized negotiators and change Records Address.

## LTM INC. CORPORATE PROFILE

LTM INC. (LTM) headquartered in Havelock, North Carolina, is a Vietnam Veteran owned, Small Disadvantaged Business firm providing engineering, logistics, acquisition management, and information technology services to Department of Defense (DoD), General Services Administration (GSA), Department of Homeland Security (DHS), State Government, and Commercial customers. Founded in 1993, LTM is organized as a leading provider of professional and technology services to Government and Commercial Industry. Since inception, LTM has continued growing and has been successful in all its endeavors. LTM received the “2001 & 2003 North Carolina Minority Small Business of the Year Award” and has been recognized by *INC Magazine* as one of “America’s 500 Fastest-Growing Private Companies” for multiple years; LTM was ranked 101 in 2003, 119 in 2004, and 352 in 2005. LTM has an on-going outstanding quality program in force as evidenced by its ISO 9001:2000 April 2003, April 2006 registration and certification, and numerous accolades received during semiannual ISO surveillance and certification audits from Perry-Johnston Registrars.

The LTM corporate staff is headed by company founder and President, Mr. David W. Baldwin. Mr. Baldwin, a retired United States Marine Corps aviator, possessing a Masters degree in Management; he is complemented by a team of logisticians, engineers, information technology, other degreed professionals, and technical staff of varying academic and professional backgrounds.

### Services

Our strong management consulting, professional support engineering, and information technology services, infused with our analytical capabilities, provides an excellent framework to support our customers. LTM’s team is comprised of former business analysts, aviators, aircraft engineers, maintenance technicians, IT analysts, and supply professionals from “all” branches of the Military, Coast Guard, Defense Logistics Agency (DLA), and Commercial Industry. LTM’s experience covers a broad spectrum of services including the following support elements:

- **Acquisition Logistics Management /Procurement Services:** LTM Provides Logistics System Requirement Analysis, System Configuration and Design, Software/Hardware Procurement, Weapon System and Equipment Systems Logistics and Component Acquisition and Delivery Assistance, Strategic Alliance and Sole Source Procurement Support, Acquisition Research (Best Value), Spare Parts Competition Assistance, Commercial-Off-The-Shelf (COTS) Hardware and Software Acquisition Evaluations, Engineering Service Change Proposal Support, Pricing Development, Kitting Services, Obsolescence and Inventory Reduction Services.
- **Base Realignment and Closure Services (BRAC):** LTM provides BRAC assessment and analysis including the formulation of preparation and implementation strategies, alternatives, determination of efficiencies and effectiveness of decision execution, and impact to DLA operations. LTM develops communication strategies, identifies critical BRAC processes and determines methodology for information delivery. Reviews BRAC submissions, verifies supporting data, and recommends alternative solutions.

- **Engineering Services:** LTM provides engineering life cycle management support services including Systems Design, Modification and Validation/Verification Services, Systems Engineering, Life Cycle Program Management Support, Reliability Centered Maintenance and Systems Acquisition Management Support. Other Engineering Services include System Design Engineering and Integration, Test and Evaluation, and Integrated Logistics Support.
- **Integrated Logistics Support (ILS):** LTM provides a full range of Logistics Planning and Management services including Maintenance Planning, Manpower and Personnel, Supply Support, Support Equipment, Technical Data, Training and Training Support, Packaging, Handling, Storage, Distribution, and Transportation, Design Interface, and Engineering services. Other services include Supply and Value Chain Management, Deployment Logistics, and Operational Maintenance Management and Support.
- **Information Technology (IT):** LTM offers Network Design Services, Computer Data Center Operations and Management Support Services, Business Process Reengineering (BPR) Services, Software Design and Analysis Support, and Software Training support. Other IT Services include IT Facility Operation and Maintenance, IT System Development Services, IT Systems Analysis Services, Automated Information Systems Design/Integration Services, Programming Services, IT Data Conversion Services, and IT Network Management Services.
- **Financial Management Services:** Budget Planning, Preparation, Review and Execution, Financial Systems Audits Accreditation and Certifications, Budget Execution Assistance, Financial Database Development, and Financial Document Assistance and Tracking.
- **Training:** LTM provides a full range of training services from hands-on classroom services to interactive electronic training manuals.

## **Customers**

LTM has demonstrated only the highest degree of performance and success in “all” of our contractual endeavors. Our customers include:

- **Naval Air Systems Command (NAVAIR)**
  - PMA207, C-130 Aircraft Program Management Office
  - PMA213, Marine Air Traffic Control and Landing System (MATCAL) Program Office
  - PMA226, H-46 Aircraft & T-58 Engine Program Management Office
  - PMA259, Advance Medium Range Air-to-Air Missile (AMRAAM) Program Office
  - AIR-3.2 Fleet Readiness Center-East, Maintenance Planning/Design Interface for Naval & Marine Corp Aircraft
  - PMA 273 T-45 Aircraft Engineering & Program Services
  - PMA 273 T-45 Undergraduate Flight Training Systems Support

- **Defense Supply Center – Philadelphia**
  - o Comprehensive Acquisition Support
- **Defense Supply Center - Richmond**
  - o Aviation Specialized Support Programs
  - o Aviation Center Obsolescence, Inventory Reduction, and Offload Services
  - o Consumable Kitting Requirements Development Services
  - o Comprehensive Acquisition Support
  - o Defense Supply Center Richmond – BRAC Implementation Assistance
- **Warner Robins Air Logistics Center** – Civil Engineering Services and Base Facilities Support
- **Transportation Security Administration (TSA)** – Security Technology Deployment Office Program Management and Integrated Logistics Support Services
- **Commander Marine Corps Installations East** – Anti-Terrorism and Force Protection
- **Commander, Naval Air Forces (COMNAVAIRFOR)** – Support Equipment Department (previously SERMIS)

### **Locations**

In addition to the Corporate Headquarters and Program Office located in North Carolina, LTM maintains offices in the Washington metropolitan area and Central Virginia; all outfitted with conference facilities, state-of-the-art computer, and reproduction equipment.

- Manassas, Virginia – Business Office
- Arlington, Virginia – Program Office in Crystal City
- Richmond, Virginia – Program Office
- California, Maryland – Program Office near the Patuxent River Naval Air Base.

We currently have additional service offices located in Hampton Roads, Virginia; Warner Robins, Georgia; Philadelphia, Pennsylvania; Ft. Walton Beach, Florida; and Yuma, Arizona.

### **LTM's Mission Statement**

Provide innovative and cost effective support to meet and exceed our customer's needs.

Associated with our Mission Statement are two goals:

1. To provide 100% customer satisfaction, and
2. Provide a challenging and rewarding professional environment for LTM employees.

Based upon our commitment to our Mission Statement and Goals, the Corporation has achieved a high degree of customer satisfaction, steady growth, and a high level of employee retention. LTM's commitment to our Mission Statement and Goals will help GSA realize its contractual requirements for efficient and effective support services.

- Visit us at [www.ltminc.net](http://www.ltminc.net)

<b>LTM INC. FACILITIES MAINTENANCE AND MANAGEMENT SERVICES</b>
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**LTM INC. offers the following Facilities Maintenance and Management services to its clients:**

<b><i>Facilities Management Services</i></b>	Services related to project management, budget administration, geographical information system services and predictive maintenance. Services related to overall management of Base Installation or Government Facilities.
<b><i>Building Services</i></b>	Services related to maintaining buildings such as painting, roofing, carpeting, plumbing, electrical, HVAC and digital controls.
<b><i>Industrial Power Plant</i></b>	Services related to Facility/Power Plant maintenance such as, HVAC, refrigeration, sewage treatment, boiler plant operation and maintenance, high voltage electrical services and chiller operation.
<b><i>Security</i></b>	Services related to fire suppression, locksmith, security guards, alarm services and maintenance and security monitoring systems.
<b><i>General Maintenance</i></b>	Maintenance and services related to truck drivers, filter changes and supply technicians.
<b><i>Industrial Equipment Maintenance</i></b>	Maintenance and services related to hanger door operation and maintenance, generators, industrial machinery, flight line and barrier maintenance, air compressors. Predictive maintenance analysis, digital controls, welding, pipefitting, elevators and elevator services.
<b><i>Grounds and Facility Maintenance</i></b>	Services related to sidewalk/driveway repair, landscaping, gardening, grass cutting and raking, painting, edging, road surface repairs and painting, pest management, snow/ice removal and debris removal.
<b><i>Engineering Services</i></b>	Systems Design, Modification and Validation/Verification Services; Systems Engineering, Life Cycle Program Management Support; and Systems Acquisition Management Support.
<b><i>Logistics Services</i></b>	Validate Logistical Support Requirements; ILSMT Support; Logistical Support Plans; Integrated Logistics Support (ILS); Configuration Management (CM); Supply Support; Facilities Support; Support Equipment; Computer Resources Support; Manpower and Personnel Requirements; Functional Configuration Audits; Configuration Control Board (CCB) activities.
<b><i>Acquisition Management /Procurement Services</i></b>	System Requirement Analysis; System Configuration and Design; Software/Hardware Procurement; GFE/CFE Systems and Component Acquisition and Delivery Assistance; Sole Source Procurement Support; Acquisition Research (Best Value), Contract Competition Assistance; COTS Hardware and Software Acquisition Evaluations.

## LTM INC. SERVICES

**LTM INC. offers the following services to its clients:**

***Engineering Services*** – Systems Design, Modification and Validation/Verification Services; Systems Engineering, Life Cycle Program Management Support; and Systems Acquisition Management Support.

***Logistics Services*** – Validate Logistical Support Requirements; ILSMT Support; Logistical Support Plans; Integrated Logistics Support (ILS); Configuration Management (CM); Supply Support; Facilities Support; Support Equipment; Computer Resources Support; Manpower and Personnel Requirements; Functional Configuration Audits; Configuration Control Board (CCB) activities.

***Web Page Services*** – Web Page Design, Hyperlink, Maintenance and Support.

***Database Services*** – Develop Requirements; Database Design; Manage Automated Databases; Format Data and Files; Maintain Data Displays (including tables, charts, graphs and listings of data); Provide Computer Programming Support; Data Validation & Verification.

***Test Support*** – Provide test planning, technical analysis and reporting (to include test conditions, data requirements, engineering analysis, and calculation of instrumentation and other resources) for developmental and operational testing; make recommendations concerning test requirements and efficient test implementation; and prepare test documentation.

***Independent Verification and Validation (IV&V)*** – Provide technical support to develop plans for the Independent Verification and Validation (IV&V) of software products and systems, perform IV&V, and prepare related reports.

***Financial Management Services*** – Budget Planning, Preparation, Review and Execution, Financial Systems Audits Accreditation and Certifications, Budget Execution Assistance, Financial Database Development and Financial Document Assistance and Tracking.

***Acquisition Logistics Management /Procurement Services*** – Logistics System Requirement Analysis; System Configuration and Design; Software/Hardware Procurement; GFE/CFE Systems Logistics and Component Acquisition and Delivery Assistance; Sole Source Procurement Support; Acquisition Research (Best Value), Spare Parts Competition Assistance; COTS Hardware and Software Acquisition Evaluations. Engineering Change Proposal Support and Pricing Development.

***Facilities Maintenance & Management*** – Services related to project management, budget administration, geographical information system services and predictive maintenance. Services related to overall management of Base Installation or Government Facilities.

**INFORMATION FOR ORDERING OFFICES**

FSS SIN(s): 811 002 & 811 1000

**811 002 - Complete Facilities Maintenance**

Services related to the complete operations, maintenance and repair of military and government facilities. These services could include but are not limited to a combination of painting, pest control, grounds maintenance, landscaping, tree trimming, snow removal, elevator inspection and maintenance service, fire alarm maintenance and protection systems, locksmith services, collection, and disposal of refuse, roofing repair, plumbing and pipefitting, electrical including high/low voltage systems and utility service, Energy Management Control Services (EMCS), paving, telephone maintenance, janitorial, all mechanical, operations, maintenance and repair of building systems, heating/ventilation/Air Conditioning (HVAC), and rental of facilities maintenance equipment. Also includes maintenance of facilities and systems to include instruments, carpentry, masonry, and refrigeration services; maintenance and repair of exterior electrical distribution system; operation and maintenance of HVAC; operation and maintenance of water distribution system; maintenance of the septic field and maintenance and repair of surface areas; cemetery maintenance.

**811 1000 - Other Direct Costs**

Charges in direct support of services provided under all other SINS in the Services Department. These charges could include but are not limited to accessories or ancillary services needed for or utilized in performance of a specific task under this department.

**Contract Number:** GS-06F-0008S

**Contract Period:** 01 November 2005 – 31 October 2010

**Contractor's Name:** LTM INC.

**Contractor's Address:** 925 E. Main Street, Suite 66  
Havelock, NC 28532

**Business Size:** Small Disadvantaged Business, 8(a) Certified; Veteran Owned Small Business

**Data Universal Numbering System (DUNS):** 93-289-9784

**Contractor's Taxpayer Identification Number (TIN):** 54-1703253

**CAGE Code:** 06WH5 & 09AD5

**1a. Special Item Numbers Awarded for this Contract\*:**

SIN	DESCRIPTION
811 002	Complete Facilities Maintenance
811 1000	Other Direct Costs

**\*All item descriptions and prices can be found on pages 18-23**

**1b. Lowest Priced Model Number and Lowest Unit Price:** See pages 18-23 for all pricing

**1c. Other Direct Costs:** Will be market price plus 10%.

**2. Maximum Order:** Orders may exceed this amount, however the ordering agency may seek a price reduction above this threshold. a. All SIN(s) \$750,000

**3. Minimum Order:** \$ 100.00

**4. Geographic Scope of Contract:** Domestic Delivery

5. **Points of Production:** See page 38 of this pricelist for office locations.
6. **Basic Discounts:** All prices listed reflect the net price for those services.
7. **Quantity Discounts:** None
8. **Prompt Payment Terms:** 1% 10 Days / Net 30 Days for orders > \$750,000
- 9a. **Government Purchase Cards:** LTM INC. will accept the Government Commercial Credit Card at or below the micropurchase threshold, with no additional discount.
- 9b. **Government Purchase Cards:** LTM INC. will accept the Government Commercial Credit Card above the micropurchase threshold.
10. **Foreign Items:** None
- 11a. **Time of Delivery:** 30- 45 Days ARO.
- 11b. **Expedited Delivery:** N/A
- 11c. **Overnight & 2-Day Delivery:** N/A
- 11d. **Urgent Requirements:** Clause I-FSS-140-B of the contract applies. Agencies can contact contractor's representative to possibly affect a faster delivery.
12. **F.O.B. Point(s):** Destination
- 13a. **LTM INC.'s Ordering Address:** LTM INC.  
925 E. Main Street, Suite 66  
Havelock, NC 28532  
Attention: Eric Norris  
(703) 257-1100  
(703) 935-0438 Fax  
[gsa@ltminc.net](mailto:gsa@ltminc.net) Email
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 13a. **LTM INC.'s Payment Address:** LTM INC.  
925 E. Main Street, Suite 66  
Havelock, NC 28532  
Attention: Eric Norris
15. **Warranty Provision:** Standard Commercial Warranty
16. **Export Packing Charges:** N/A
17. **Terms and Conditions of Government Purchase Card Acceptance:** In accordance with Government Purchase Card Requirements
18. **Terms and Conditions of Rental, Maintenance and Repair:** N/A
19. **Terms and Conditions of Installation:** N/A
20. **Terms and Conditions of Repair Parts:** N/A
- 20a. **Terms and Conditions for any other services:** N/A
21. **List of Service and Distribution Points:** See last page of this pricelist.
22. **List of Participating Dealers:** None
23. **Preventative Maintenance:** N/A
- 24a. **Special Attributes such as Environmental Attributes:**
- 24b. **Section 508 Compliance information:** N/A
25. **Data Universal Numbering System (DUNS) Number:** 93-289-9784
26. **LTM INC. is registered with the Central Contractor Registration (CCR) Database**

## ORDERING PROCEDURES FOR SERVICES

### ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

When ordering services over \$100,000, Department of Defense (DOD) ordering offices and non-DOD agencies placing orders on behalf of DOD must follow the policies and procedures in the Defense Federal Acquisition Regulation Supplement (DFARS) 208.404-70 ? Additional ordering procedures for services. When DFARS 208.404-70 is applicable and there is a conflict between the ordering procedures contained in this clause and the additional ordering procedures for services in DFARS 208.404-70, the DFARS procedures take precedence.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall?

- (1) Prepare a Request (Request for Quote or other communication tool):
  - (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
  - (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials quote may be requested. The firm-fixed price shall be based on the prices in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other direct charges related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

- (iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.
- (iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

- (i) The request shall be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.
- (ii) For proposed orders exceeding the maximum order threshold, the request shall be provided to an appropriate number of additional contractors that offer services that will meet the agency's needs.
- (iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.
- (iv) Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs, ordering offices shall?

- (1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.
  - (i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When

this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

- (ii) **MULTIPLE BPAs:** When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing multiple BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the BPA holder that represents the best value.
- (2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)
- (c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)
- (e) The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

### **PROCEDURES FOR FIXED PRICES ON GSA SCHEDULE**

The ordering procedures set forth at [FAR 8.404](#) should be used for those services based on fixed prices. The Contractor is advised that based on the specific task identified at the task order level, it may use Clause 552.238-75, Price Reduction, to provide a proposed fixed price to the agency to more accurately reflect the actual work required.

### **SPECIAL PROVISIONS FOR TASK ORDERS**

Agencies may incorporate provisions in their task order that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc.). These provisions, when required, will be included in individual task orders. Any cost necessary for the contractor to comply with the provision(s) will be included in the task order proposal, unless otherwise prohibited by law. Contractors are strongly encouraged to price all items in the contract, to the maximum extent practicable.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

LTM INC. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Eric Norris at the LTM INC. Contracts Department at (703) 257-1100; Email: [gsa@ltxinc.net](mailto:gsa@ltxinc.net) ; Fax (703) 935-0438.

**BASIC GUIDELINES FOR USING  
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule contractors may use “Contractor Team Arrangements” (see [FAR 9.6](#)) to provide solutions when responding to a customer agency requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPA’s are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule contractors.

Customers should refer to [FAR 9.6](#) for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

Federal Supply Schedule contractors may individually meet the customers needs, or - Federal Supply Schedule contracts may submit a Schedules “Team Solution” to meet the customer’s requirement.

Customers make a best value selection.



BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<b>MODEL NUMBER/PART NUMBER</b>	<b>*SPECIAL BPA DISCOUNT/PRICE</b>
_____	_____
_____	_____

(2) Delivery:

<b>DESTINATION</b>	<b>DELIVERY SCHEDULE/DATES</b>
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<b>OFFICE</b>	<b>POINT OF CONTACT</b>
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Task/Delivery Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**LTM INC. LABOR CATEGORY RATES**

Facilities Maintenance and Management Services Offering.

**See Following Full Product Descriptions**

**These Proposed Labor Categories are all Offered Under the Following SINS: 811 002 & 811 1000**

<i>Order #</i>	<i>Labor Category Title</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF001	Air Compressor Mechanic - 3	\$ 68.85	\$ 71.60	\$ 74.46
LF002	Air Compressor Mechanic - 2	\$ 57.19	\$ 59.47	\$ 61.85
LF003	Air Compressor Mechanic -1	\$ 49.31	\$ 51.28	\$ 53.33
LF004	Boiler Plant Operator	\$ 57.83	\$ 60.15	\$ 62.55
LF005	Budget Analyst/ Administration	\$ 62.28	\$ 64.78	\$ 67.37
LF006	Carpenter 3	\$ 57.19	\$ 59.47	\$ 61.85
LF007	Carpenter 2	\$ 51.30	\$ 53.35	\$ 55.48
LF008	Carpenter 1	\$ 46.29	\$ 48.14	\$ 50.07
LF009	Chiller Plant Operator	\$ 62.28	\$ 64.78	\$ 67.37
LF010	Driver (Sedan/Van)	\$ 28.86	\$ 30.01	\$ 31.21
LF011	Electrician 3	\$ 62.28	\$ 64.78	\$ 67.37
LF012	Electrician 2	\$ 57.83	\$ 60.15	\$ 62.55
LF013	Electrician 1	\$ 49.31	\$ 51.28	\$ 53.33
LF014	Electrician/Cathodic Protection	\$ 75.60	\$ 78.63	\$ 81.77
LF015	Elevator Inspector	\$ 57.19	\$ 59.47	\$ 61.85
LF016	Elevator Mechanic 2	\$ 75.60	\$ 78.63	\$ 81.77
LF017	Elevator Mechanic 1	\$ 68.85	\$ 71.60	\$ 74.46
LF018	Exterior Electrician - High Voltage	\$ 68.85	\$ 71.60	\$ 74.46
LF019	General Maintenance Worker 5	\$ 57.19	\$ 59.47	\$ 61.85
LF020	General Maintenance Worker 4	\$ 49.31	\$ 51.28	\$ 53.33
LF021	General Maintenance Worker 3	\$ 44.74	\$ 46.53	\$ 48.39
LF022	General Maintenance Worker 2	\$ 35.46	\$ 36.88	\$ 38.36
LF023	General Maintenance Worker 1	\$ 28.86	\$ 30.01	\$ 31.21
LF024	GIS Technician 2	\$ 62.28	\$ 64.78	\$ 67.37
LF025	GIS Technician 1	\$ 57.83	\$ 60.15	\$ 62.55
LF026	HVAC Mechanic 4	\$ 68.85	\$ 71.60	\$ 74.46
LF027	HVAC Mechanic 3	\$ 60.34	\$ 62.75	\$ 65.26
LF028	HVAC Mechanic 2	\$ 57.83	\$ 60.15	\$ 62.55
LF029	HVAC Mechanic 1	\$ 47.97	\$ 49.89	\$ 51.88
LF030	Industrial Equipment Mechanic 2	\$ 68.85	\$ 71.60	\$ 74.46
LF031	Industrial Equipment Mechanic 1	\$ 62.28	\$ 64.78	\$ 67.37
LF032	Landscaper / Groundskeeper 2	\$ 38.70	\$ 40.25	\$ 41.86
LF033	Landscaper / Groundskeeper 1	\$ 28.86	\$ 30.01	\$ 31.21
LF034	Locksmith	\$ 39.59	\$ 41.18	\$ 42.82
LF035	Painter 2	\$ 57.83	\$ 60.15	\$ 62.55
LF036	Painter 1	\$ 46.29	\$ 48.14	\$ 50.07
LF037	Pipefitter 2	\$ 60.34	\$ 62.75	\$ 65.26
LF038	Pipefitter 1	\$ 49.31	\$ 51.28	\$ 53.33
LF039	Plumber 3	\$ 62.28	\$ 64.78	\$ 67.37
LF040	Plumber 2	\$ 57.83	\$ 60.15	\$ 62.55
LF041	Plumber 1	\$ 47.97	\$ 49.89	\$ 51.88

<i>Order #</i>	<i>Labor Category Title</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF042	Power Production/Barrier Mechanic	\$ 68.85	\$ 71.60	\$ 74.46
LF043	Predictive Maintenance Analyst 2	\$ 62.28	\$ 64.78	\$ 67.37
LF044	Predictive Maintenance Analyst 1	\$ 51.30	\$ 53.35	\$ 55.48
LF045	Project Manager 2	\$ 142.17	\$ 147.86	\$ 153.78
LF046	Project Manager 1	\$ 108.40	\$ 112.74	\$ 117.25
LF047	Roofer 2	\$ 47.97	\$ 49.89	\$ 51.88
LF048	Roofer 1	\$ 39.82	\$ 41.41	\$ 43.07
LF049	Security Guard 2	\$ 38.70	\$ 40.25	\$ 41.86
LF050	Security Guard 1	\$ 28.86	\$ 30.01	\$ 31.21
LF051	Sewage Plant Operator	\$ 57.83	\$ 60.15	\$ 62.55
LF052	Supervisor 3	\$ 108.40	\$ 112.74	\$ 117.25
LF053	Supervisor 2	\$ 90.20	\$ 93.81	\$ 97.56
LF054	Supervisor 1	\$ 75.60	\$ 78.63	\$ 81.77
LF055	Supply Technician 3	\$ 62.28	\$ 64.78	\$ 67.37
LF056	Supply Technician 2	\$ 57.19	\$ 59.47	\$ 61.85
LF057	Supply Technician 1	\$ 49.31	\$ 51.28	\$ 53.33
LF058	Truck Driver (Heavy Truck)	\$ 57.83	\$ 60.15	\$ 62.55
LF059	Truck Driver (Medium Truck)	\$ 47.97	\$ 49.89	\$ 51.88
LF060	Truck Driver (Light Truck)	\$ 39.59	\$ 41.18	\$ 42.82
LF061	Truck Driver (Tractor Trailer)	\$ 57.83	\$ 60.15	\$ 62.55
LF062	Welder	\$ 51.30	\$ 53.35	\$ 55.48

**For additional information please contact Eric Norris at LTM INC. at (703) 257-1100,  
Fax: (703) 935-0438 Email: [gsa@ltxinc.net](mailto:gsa@ltxinc.net)**

**LTM INC. LABOR CATEGORY AFTER HOUR RATES**

Facilities Maintenance and Management Services Offering.

**See Following Full Product Descriptions**

**These Proposed Labor Categories are all Offered Under the Following SINS: 811 002 & 811 1000**

<i>Order #</i>	<i>After Hour Labor Category Titles</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF001	Air Compressor Mechanic - 3	\$ 103.27	\$ 107.40	\$ 111.70
LF002	Air Compressor Mechanic - 2	\$ 85.78	\$ 89.21	\$ 92.78
LF003	Air Compressor Mechanic -1	\$ 73.96	\$ 76.92	\$ 80.00
LF004	Boiler Plant Operator	\$ 86.75	\$ 90.22	\$ 93.83
LF005	Budget Analyst/ Administration	\$ 93.43	\$ 97.16	\$ 101.05
LF006	Carpenter 3	\$ 85.78	\$ 89.21	\$ 92.78
LF007	Carpenter 2	\$ 76.95	\$ 80.02	\$ 83.22
LF008	Carpenter 1	\$ 69.43	\$ 72.21	\$ 75.10
LF009	Chiller Plant Operator	\$ 93.43	\$ 97.16	\$ 101.05
LF010	Driver (Sedan/Van)	\$ 43.28	\$ 45.01	\$ 46.81
LF011	Electrician 3	\$ 93.43	\$ 97.16	\$ 101.05
LF012	Electrician 2	\$ 86.75	\$ 90.22	\$ 93.83
LF013	Electrician 1	\$ 73.96	\$ 76.92	\$ 80.00
LF014	Electrician/Cathodic Protection	\$ 113.40	\$ 117.94	\$ 122.66
LF015	Elevator Inspector	\$ 85.78	\$ 89.21	\$ 92.78
LF016	Elevator Mechanic 2	\$ 113.40	\$ 117.94	\$ 122.66
LF017	Elevator Mechanic 1	\$ 103.27	\$ 107.40	\$ 111.70
LF018	Exterior Electrician - High Voltage	\$ 103.27	\$ 107.40	\$ 111.70
LF019	General Maintenance Worker 5	\$ 85.78	\$ 89.21	\$ 92.78
LF020	General Maintenance Worker 4	\$ 73.96	\$ 76.92	\$ 80.00
LF021	General Maintenance Worker 3	\$ 67.11	\$ 69.79	\$ 72.58
LF022	General Maintenance Worker 2	\$ 53.19	\$ 55.32	\$ 57.53
LF023	General Maintenance Worker 1	\$ 43.28	\$ 45.01	\$ 46.81
LF024	GIS Technician 2	\$ 93.43	\$ 97.16	\$ 101.05
LF025	GIS Technician 1	\$ 86.75	\$ 90.22	\$ 93.83
LF026	HVAC Mechanic 4	\$ 103.27	\$ 107.40	\$ 111.70
LF027	HVAC Mechanic 3	\$ 90.51	\$ 94.13	\$ 97.89
LF028	HVAC Mechanic 2	\$ 86.75	\$ 90.22	\$ 93.83
LF029	HVAC Mechanic 1	\$ 71.95	\$ 74.83	\$ 77.83
LF030	Industrial Equipment Mechanic 2	\$ 103.27	\$ 107.40	\$ 111.70
LF031	Industrial Equipment Mechanic 1	\$ 93.43	\$ 97.16	\$ 101.05
LF032	Landscaper / Groundskeeper 2	\$ 58.05	\$ 60.38	\$ 62.79
LF033	Landscaper / Groundskeeper 1	\$ 43.28	\$ 45.01	\$ 46.81
LF034	Locksmith	\$ 59.39	\$ 61.76	\$ 64.24
LF035	Painter 2	\$ 86.75	\$ 90.22	\$ 93.83
LF036	Painter 1	\$ 69.43	\$ 72.21	\$ 75.10
LF037	Pipefitter 2	\$ 90.51	\$ 94.13	\$ 97.89
LF038	Pipefitter 1	\$ 73.96	\$ 76.92	\$ 80.00
LF039	Plumber 3	\$ 93.43	\$ 97.16	\$ 101.05
LF040	Plumber 2	\$ 86.75	\$ 90.22	\$ 93.83
LF041	Plumber 1	\$ 71.95	\$ 74.83	\$ 77.83

<i>Order #</i>	<i>After Hour Labor Category Titles</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF042	Power Production/Barrier Mechanic	\$ 103.27	\$ 107.40	\$ 111.70
LF043	Predictive Maintenance Analyst 2	\$ 93.43	\$ 97.16	\$ 101.05
LF044	Predictive Maintenance Analyst 1	\$ 76.95	\$ 80.02	\$ 83.22
LF045	Project Manager 2	\$ 213.26	\$ 221.79	\$ 230.66
LF046	Project Manager 1	\$ 162.60	\$ 169.11	\$ 175.87
LF047	Roofer 2	\$ 71.95	\$ 74.83	\$ 77.83
LF048	Roofer 1	\$ 59.73	\$ 62.11	\$ 64.60
LF049	Security Guard 2	\$ 58.05	\$ 60.38	\$ 62.79
LF050	Security Guard 1	\$ 43.28	\$ 45.01	\$ 46.81
LF051	Sewage Plant Operator	\$ 86.75	\$ 90.22	\$ 93.83
LF052	Supervisor 3	\$ 162.60	\$ 169.11	\$ 175.87
LF053	Supervisor 2	\$ 135.30	\$ 140.71	\$ 146.34
LF054	Supervisor 1	\$ 113.40	\$ 117.94	\$ 122.66
LF055	Supply Technician 3	\$ 93.43	\$ 97.16	\$ 101.05
LF056	Supply Technician 2	\$ 85.78	\$ 89.21	\$ 92.78
LF057	Supply Technician 1	\$ 73.96	\$ 76.92	\$ 80.00
LF058	Truck Driver (Heavy Truck)	\$ 86.75	\$ 90.22	\$ 93.83
LF059	Truck Driver (Medium Truck)	\$ 71.95	\$ 74.83	\$ 77.83
LF060	Truck Driver (Light Truck)	\$ 59.39	\$ 61.76	\$ 64.24
LF061	Truck Driver (Tractor Trailer)	\$ 86.75	\$ 90.22	\$ 93.83
LF062	Welder	\$ 76.95	\$ 80.02	\$ 83.22

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**LTM INC. LABOR CATEGORY WEEKEND & HOLIDAY RATES**

Facilities Maintenance and Management Services Offering.

**See Following Full Product Descriptions**

**These Proposed Labor Categories are all Offered Under the Following SINS: 811 002 & 811 1000**

<i>Order #</i>	<i>Weekend &amp; Holiday Labor Category Titles</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF001	Air Compressor Mechanic - 3	\$ 137.69	\$ 143.20	\$ 148.93
LF002	Air Compressor Mechanic - 2	\$ 114.37	\$ 118.95	\$ 123.71
LF003	Air Compressor Mechanic -1	\$ 98.62	\$ 102.56	\$ 106.66
LF004	Boiler Plant Operator	\$ 115.66	\$ 120.29	\$ 125.10
LF005	Budget Analyst/ Administration	\$ 124.57	\$ 129.55	\$ 134.73
LF006	Carpenter 3	\$ 114.37	\$ 118.95	\$ 123.71
LF007	Carpenter 2	\$ 102.59	\$ 106.70	\$ 110.97
LF008	Carpenter 1	\$ 92.58	\$ 96.28	\$ 100.13
LF009	Chiller Plant Operator	\$ 124.57	\$ 129.55	\$ 134.73
LF010	Driver (Sedan/Van)	\$ 57.71	\$ 60.02	\$ 62.42
LF011	Electrician 3	\$ 124.57	\$ 129.55	\$ 134.73
LF012	Electrician 2	\$ 115.66	\$ 120.29	\$ 125.10
LF013	Electrician 1	\$ 98.62	\$ 102.56	\$ 106.66
LF014	Electrician/Cathodic Protection	\$ 151.21	\$ 157.25	\$ 163.54
LF015	Elevator Inspector	\$ 114.37	\$ 118.95	\$ 123.71
LF016	Elevator Mechanic 2	\$ 151.21	\$ 157.25	\$ 163.54
LF017	Elevator Mechanic 1	\$ 137.69	\$ 143.20	\$ 148.93
LF018	Exterior Electrician - High Voltage	\$ 137.69	\$ 143.20	\$ 148.93
LF019	General Maintenance Worker 5	\$ 114.37	\$ 118.95	\$ 123.71
LF020	General Maintenance Worker 4	\$ 98.62	\$ 102.56	\$ 106.66
LF021	General Maintenance Worker 3	\$ 89.48	\$ 93.06	\$ 96.78
LF022	General Maintenance Worker 2	\$ 70.92	\$ 73.76	\$ 76.71
LF023	General Maintenance Worker 1	\$ 57.71	\$ 60.02	\$ 62.42
LF024	GIS Technician 2	\$ 124.57	\$ 129.55	\$ 134.73
LF025	GIS Technician 1	\$ 115.66	\$ 120.29	\$ 125.10
LF026	HVAC Mechanic 4	\$ 137.69	\$ 143.20	\$ 148.93
LF027	HVAC Mechanic 3	\$ 120.68	\$ 125.50	\$ 130.52
LF028	HVAC Mechanic 2	\$ 115.66	\$ 120.29	\$ 125.10
LF029	HVAC Mechanic 1	\$ 95.94	\$ 99.78	\$ 103.77
LF030	Industrial Equipment Mechanic 2	\$ 137.69	\$ 143.20	\$ 148.93
LF031	Industrial Equipment Mechanic 1	\$ 124.57	\$ 129.55	\$ 134.73
LF032	Landscaper / Groundskeeper 2	\$ 77.40	\$ 80.50	\$ 83.72
LF033	Landscaper / Groundskeeper 1	\$ 57.71	\$ 60.02	\$ 62.42
LF034	Locksmith	\$ 79.19	\$ 82.35	\$ 85.65
LF035	Painter 2	\$ 115.66	\$ 120.29	\$ 125.10
LF036	Painter 1	\$ 92.58	\$ 96.28	\$ 100.13
LF037	Pipefitter 2	\$ 120.68	\$ 125.50	\$ 130.52
LF038	Pipefitter 1	\$ 98.62	\$ 102.56	\$ 106.66
LF039	Plumber 3	\$ 124.57	\$ 129.55	\$ 134.73
LF040	Plumber 2	\$ 115.66	\$ 120.29	\$ 125.10
LF041	Plumber 1	\$ 95.94	\$ 99.78	\$ 103.77

<i>Order #</i>	<i>Weekend &amp; Holiday Labor Category Titles</i>	<i>Effective 11/01/07</i>	<i>Effective 11/01/08</i>	<i>Effective 11/01/09</i>
LF042	Power Production/Barrier Mechanic	\$ 137.69	\$ 143.20	\$ 148.93
LF043	Predictive Maintenance Analyst 2	\$ 124.57	\$ 129.55	\$ 134.73
LF044	Predictive Maintenance Analyst 1	\$ 102.59	\$ 106.70	\$ 110.97
LF045	Project Manager 2	\$ 284.35	\$ 295.72	\$ 307.55
LF046	Project Manager 1	\$ 216.80	\$ 225.47	\$ 234.49
LF047	Roofer 2	\$ 95.94	\$ 99.78	\$ 103.77
LF048	Roofer 1	\$ 79.63	\$ 82.82	\$ 86.13
LF049	Security Guard 2	\$ 77.40	\$ 80.50	\$ 83.72
LF050	Security Guard 1	\$ 57.71	\$ 60.02	\$ 62.42
LF051	Sewage Plant Operator	\$ 115.66	\$ 120.29	\$ 125.10
LF052	Supervisor 3	\$ 216.80	\$ 225.47	\$ 234.49
LF053	Supervisor 2	\$ 180.40	\$ 187.62	\$ 195.12
LF054	Supervisor 1	\$ 151.21	\$ 157.25	\$ 163.54
LF055	Supply Technician 3	\$ 124.57	\$ 129.55	\$ 134.73
LF056	Supply Technician 2	\$ 114.37	\$ 118.95	\$ 123.71
LF057	Supply Technician 1	\$ 98.62	\$ 102.56	\$ 106.66
LF058	Truck Driver (Heavy Truck)	\$ 115.66	\$ 120.29	\$ 125.10
LF059	Truck Driver (Medium Truck)	\$ 95.94	\$ 99.78	\$ 103.77
LF060	Truck Driver (Light Truck)	\$ 79.19	\$ 82.35	\$ 85.65
LF061	Truck Driver (Tractor Trailer)	\$ 115.66	\$ 120.29	\$ 125.10
LF062	Welder	\$ 102.59	\$ 106.70	\$ 110.97

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**LTM INC. LABOR CATEGORY DESCRIPTIONS**

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF001	Air Compressor Mechanic – 3	5 Years Experience in a project related field.	Certification	Work shall consist of preventive maintenance (PM) on the air compressors and associated equipment. Typical services include changing air and oil filters, changing the separator elements on each compressor for air and oil leaks, cleaning after coolers, cleaning the cooling towers as well as the treatment of water, maintaining air dryers, changing their filter elements on pre and post filters, and ensuring the proper operation of all drain types, and testing all safety equipment for proper operation.
LF002	Air Compressor Mechanic – 2	3 Years Experience in a project related field.	Certification	Work shall consist of preventive maintenance (PM) on the air compressors and associated equipment. Typical services include changing air and oil filters, changing the separator elements on each compressor for air and oil leaks, cleaning after coolers, cleaning the cooling towers as well as the treatment of water, maintaining air dryers, changing their filter elements on pre and post filters, and ensuring the proper operation of all drain types, and testing all safety equipment for proper operation.
LF003	Air Compressor Mechanic -1	1 Year Experience in a project related field.	None	Work shall consist of assisting with preventive maintenance (PM) on the air compressors and associated equipment. Typical services include changing air and oil filters, changing the separator elements on each compressor for air and oil leaks, cleaning after coolers, cleaning the cooling towers as well as the treatment of water, maintaining air dryers, changing their filter elements on pre and post filters, and ensuring the proper operation of all drain types, and testing all safety equipment for proper operation.
LF004	Boiler Plant Operator	5 Years Experience in a project related field.	Trade or technical school training or certification.	Operate and maintain these systems, which include boilers, air-conditioning and refrigeration equipment, diesel engines, turbines, generators, pumps, condensers and compressors. Start up, regulate, repair, and shut down equipment. Ensure that the equipment operates safely, economically, and within established limits by monitoring meters, gauges, computerized controls, control equipment manually and, if necessary make adjustments. Make, install and repair boilers, vats and other large vessels that hold liquids and gasses Observes and interprets readings on gauges, meters, and charts which register various aspects of boiler operation. Adjusts controls to insure safe and efficient boiler operation and to meet demands for steam or high-temperature water. Maintain a log in which various aspects of boiler operation are recorded; clean, oil, make minor repairs or assist in repair to boiler room equipment, test and maintain boiler water with chemicals and analyze boiler water for such things as acidity, causticity, and alkalinity.
LF005	Budget Analyst / Administration	3 Years Experience in a project related field.	HS Diploma or Equivalent	Conducts cost, budget, and financial analyses. Tracks financial aspects of the program/project with respect to contract requirements. Supports the acquisition milestone review process. Develops and tracks budget milestones and project progress.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF006	Carpenter 3	4 Years Experience in a project related field.	None	Cut, fit and assemble wood and other materials for the construction of buildings, highways, bridges, docks, industrial plants, boats and many other structures. Activities include setting forms for concrete construction; erecting scaffolding; or doing finishing work such as installing interior and exterior trim. Perform tasks associated with new construction, such as framing walls and partitions putting in doors and windows, building stairs, laying hardwood floors, and hanging kitchen cabinets. Perform a variety of installation and maintenance work.
LF007	Carpenter 2	2 Years Experience in a project related field.	None	Cut, fit and assemble wood and other materials for the construction of buildings, highways, bridges, docks, industrial plants, boats and many other structures. Activities include setting forms for concrete construction; erecting scaffolding; or doing finishing work such as installing interior and exterior trim. Performs tasks associated with new construction, such as framing walls and partitions putting in doors and windows, building stairs, laying hardwood floors, and hanging kitchen cabinets. Perform a variety of installation and maintenance work.
LF008	Carpenter 1	No Experience Required	None	Assisting to cut, fit and assemble wood and other materials for the construction of buildings, highways, bridges, docks, industrial plants, boats and many other structures. Activities include setting forms for concrete construction; erecting scaffolding; or doing finishing work such as installing interior and exterior trim. Performs tasks associated with new construction, such as framing walls and partitions putting in doors and windows, building stairs, laying hardwood floors, and hanging kitchen cabinets. Perform a variety of installation and maintenance work.
LF009	Chiller Plant Operator	3 Years Experience in a project related field.	Certification	Work shall consist of preventive maintenance (PM) on chillers. Typical services include testing, adjusting, ordinary lubrication, tightening of fasteners, cleaning, and other preventive maintenance actions recommended by the equipment manufacturer.
LF010	Driver (Sedan/Van)	1 Year Experience in a project related field.	Drivers License and any applicable federal, state or local certifications	Drive vehicle carrying passengers and or cargo for both scheduled and unscheduled deliveries as required. May perform functions to clean, modify, repair, maintain or replace items as required for minor mechanical repair and to maintain vehicle appearance.
LF011	Electrician 3	5 Years Experience in a project related field.	Certification / Licensed	Install, connect, test and maintain electrical systems for a variety of purposes, including climate control, security and communications. They also may install and maintain the electronic controls for machines in business and industry, install low voltage wiring systems in addition to wiring a building's electrical system, repair motors transformers, generators and electronic controllers on machine tools, industrial robots and conduct preventive maintenance.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF012	Electrician 2	3 Years Experience in a project related field.	Certification / Licensed	Install, connect, test and maintain electrical systems for a variety of purposes, including climate control, security and communications. They also may install and maintain the electronic controls for machines in business and industry, install low voltage wiring systems in addition to wiring a building's electrical system, repair motors transformers, generators and electronic controllers on machine tools, industrial robots and conduct preventive maintenance.
LF013	Electrician 1	No Experience Required	None	Assist to install, connect, test and maintain electrical systems for a variety of purposes, including climate control, security and communications. They also may install and maintain the electronic controls for machines in business and industry, install low voltage wiring systems in addition to wiring a building's electrical system, repair motors transformers, generators and electronic controllers on machine tools, industrial robots and conduct preventive maintenance.
LF014	Electrician/Cathodic Protection	1 Year Experience in a project related field	High school or trade or technical school training or certification	Install and maintain systems which halt the natural reaction (corrosion) of metals in a particular environment by superimposing an electrochemical cell more powerful than the corrosion cell. Install MGDUFF Cathodic Protection System so that only the corrosion occurs to the sacrificial anode which is replaceable. Monitor/replace Sacrificial Anodes which are fitted or bonded to the metal to be protected. Assess the number and size of anodes by the type of material and the surface area being protected.
LF015	Elevator Inspector	5 Years Experience in a project related field.	Certified Elevator Technician (CET).	Verify that parts fit, move correctly, and are properly lubricated; check the pressure of gases and the level of liquids; test the flow of electricity; and do a test run to check for proper operation. Inspect components and assemblies or perform a final check on the finished product. May set up test equipment, calibrate precision instruments, repair defective products, or record data. Record the results of inspections and provides test reports containing these inspection results.
LF016	Elevator Mechanic 2	4 Years Experience in a project related field.	Certified Elevator Technician (CET).	Assemble, install, replace, maintain, and repair elevators, escalators, dumbwaiters, moving walkways, and similar equipment in new and old buildings. Modernize older equipment, study blueprints to determine the equipment needed to install rails, machinery, car enclosures, motors, pumps, cylinders, and plunger foundations. Install electrical wires and contract, install electrical components and related devices required at each floor and at the main control panel in the machine room.
LF017	Elevator Mechanic 1	2 Years Experience in a project related field.	Certified Elevator Technician (CET).	Assist to assemble, install, replace, maintain, and repair elevators, escalators, dumbwaiters, moving walkways, and similar equipment in new and old buildings. Modernize older equipment, study blueprints to determine the equipment needed to install rails, machinery, car enclosures, motors, pumps, cylinders, and plunger foundations. Install electrical wires and contract, install electrical components and related devices required at each floor and at the main control panel in the machine room.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF018	Exterior Electrician - High Voltage	3 Years Experience in a project related field.	Certification / Licensed	Install new lines by constructing utility poles, towers, and underground trenches to carry the wires and cables. Use augers, trenchers, and cable plows to cut and lay underground cables. Set up service for customers and install network equipment, install wiring and check the connection for proper voltage readings. Install and replace transformers, circuit breakers, switches, fuses, and other equipment to control and direct the electrical current. Maintenance of electrical, telecommunications, and cable television lines. Visually inspect the wires and cables, repair or replace defective cables or equipment, may require splicing, or joining together, separate pieces of cable. Splicing fiber optic cable as required.
LF019	General Maintenance Worker 5	7 Years Experience in a project related field.	None	Have skills in many different crafts. Repair and maintain machines, mechanical equipment, and buildings and work on plumbing, electrical, and air-conditioning and heating systems. Build partitions; make plaster or drywall repairs, and fix or paint roofs, windows, doors, floors, woodwork, and other parts of building structures. Maintain and repair specialized equipment and machinery found in cafeterias, laundries, hospitals, stores, offices, and factories. Duties include troubleshooting and fixing faulty electrical switches, repairing air-conditioning motors, and unclogging drains. Checking blueprints, repair manuals and parts catalogs, obtain supplies and repair parts from distributors or storerooms. Perform routine preventive maintenance and ensure that machines continue to run smoothly, building systems operate efficiently. Locate, identify, destroy, control, and repel pests with an arsenal of pest management techniques applying chemicals, setting traps, operating equipment, and even modifying structures to alleviate pest problems. Perform maintenance of fire and security alarm systems as recommended by manufactures.
LF020	General Maintenance Worker 4	5 Years Experience in a project related field.	None	Have skills in many different crafts. Repair and maintain machines, mechanical equipment, and buildings and work on plumbing, electrical, and air-conditioning and heating systems. Build partitions; make plaster or drywall repairs, and fix or paint roofs, windows, doors, floors, woodwork, and other parts of building structures. Maintain and repair specialized equipment and machinery found in cafeterias, laundries, hospitals, stores, offices, and factories. Duties include troubleshooting and fixing faulty electrical switches, repairing air-conditioning motors, and unclogging drains. Checking blueprints, repair manuals and parts catalogs, obtain supplies and repair parts from distributors or storerooms. Perform routine preventive maintenance and ensure that machines continue to run smoothly, building systems operate efficiently. Locate, identify, destroy, control, and repel pests with an arsenal of pest management techniques applying chemicals, setting traps, operating equipment, and even modifying structures to alleviate pest problems. Perform maintenance of fire and security alarm systems as recommended by manufactures.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF021	General Maintenance Worker 3	3 Years Experience in a project related field.	None	Have skills in many different crafts. Repair and maintain machines, mechanical equipment, and buildings and work on plumbing, electrical, and air-conditioning and heating systems. Build partitions; make plaster or drywall repairs, and fix or paint roofs, windows, doors, floors, woodwork, and other parts of building structures. Maintain and repair specialized equipment and machinery found in cafeterias, laundries, hospitals, stores, offices, and factories. Duties include troubleshooting and fixing faulty electrical switches, repairing air-conditioning motors, and unclogging drains. Checking blueprints, repair manuals and parts catalogs, obtain supplies and repair parts from distributors or storerooms. Perform routine preventive maintenance and ensure that machines continue to run smoothly, building systems operate efficiently. Locate, identify, destroy, control, and repel pests with an arsenal of pest management techniques applying chemicals, setting traps, operating equipment, and even modifying structures to alleviate pest problems. Perform maintenance of fire and security alarm systems as recommended by manufactures.
LF022	General Maintenance Worker 2	1 Year Experience in a project related field.	None	Repair and maintain machines, mechanical equipment, and buildings and work on plumbing, electrical, and air-conditioning and heating systems. Build partitions; make plaster or drywall repairs, and fix or paint roofs, windows, doors, floors, woodwork, and other parts of building structures. Maintain and repair specialized equipment and machinery found in cafeterias, laundries, hospitals, stores, offices, and factories. Duties include troubleshooting and fixing faulty electrical switches, repairing air-conditioning motors, and unclogging drains. Checking blueprints, repair manuals and parts catalogs, obtain supplies and repair parts from distributors or storerooms. Perform routine preventive maintenance and ensure that machines continue to run smoothly, building systems operate efficiently. Locate, identify, destroy, control, and repel pests with an arsenal of pest management techniques applying chemicals, setting traps, operating equipment, and even modifying structures to alleviate pest problems. Perform maintenance of fire and security alarm systems as recommended by manufactures.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF023	General Maintenance Worker 1	No Experience Required	None	Assist in following areas: Repair and maintain machines, mechanical equipment, and buildings and work on plumbing, electrical, and air-conditioning and heating systems. Build partitions; make plaster or drywall repairs, and fix or paint roofs, windows, doors, floors, woodwork, and other parts of building structures. Maintain and repair specialized equipment and machinery found in cafeterias, laundries, hospitals, stores, offices, and factories. Duties include troubleshooting and fixing faulty electrical switches, repairing air-conditioning motors, and unclogging drains. Checking blueprints, repair manuals and parts catalogs, obtain supplies and repair parts from distributors or storerooms. Perform routine preventive maintenance and ensure that machines continue to run smoothly, building systems operate efficiently. Locate, identify, destroy, control, and repel pests with an arsenal of pest management techniques applying chemicals, setting traps, operating equipment, and even modifying structures to alleviate pest problems. Perform maintenance of fire and security alarm systems as recommended by manufactures.
LF024	Geographical Information System Technician 2	3 Years Experience in a project related field	Associates Degree(HS with 2 years additional experience in lieu of)	Coordinate GIS information with other location determination activities such as GPS, radiofrequency ID, network sensors, cellular, for security and other facility purposes. Work may also consist of the study and analysis of aerial photographs and satellite images, the study and analysis of ground surveys and reports to get information. Build and update digital databases, plan the layout and content of maps, make detailed drawings, often using a computer-aided design package, alter the drawings where necessary, make computer models of land areas ( may oversee the production of the map, including visiting the printer - may provide quality assurance on the filmwork to be used to print the map.
LF025	Geographical Information System Technician 1	1 Year Experience in a project related field	HS or Vocational training or certification	Coordinate GIS information with other location determination activities such as GPS, radiofrequency ID, network sensors, cellular, for security and other facility purposes. Work may also consist of the study of aerial photographs and satellite images, the study of ground surveys and reports to get information. Build and update digital databases, plan the layout and content of maps, make detailed drawings, often using a computer-aided design package, alter the drawings where necessary, make computer models of land areas ( may oversee the production of the map, including visiting the printer - may provide quality assurance on the filmwork to be used to print the map.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
LF026	HVAC Mechanic 4	7 Years Experience in a project related field.	Certificate	<p>Install and service, work with heating, cooling and refrigeration equipment. Must be able to maintain, diagnose, and correct problems throughout the entire HVAC systems, adjust system controls to recommended settings and test the performance of the entire system using special tools and test equipment. Install fuel and water supply lines, air ducts and vents, pumps, and other components, connect electrical wiring and controls and check the unit for proper operation, perform routine maintenance and repair work to keep the system operating efficiently. Service could include, but are not limited to any combination of providing plant equipment, materials, tools, transportation, supervision, and labor to perform periodic preventative maintenance (PPM) ensure continual operations of refrigeration, heating, ventilation, and air conditions systems.</p> <ul style="list-style-type: none"> <li>* Compressor and condenser units install and service following blueprints or engineering specifications</li> <li>* Fabricates, assembles bends and installs tubing and ductwork and chassis parts, using portable metalworking tools and welding equipment</li> <li>* Installs evaporator unit in chassis or in air duct system, using hand tools</li> <li>* Installs air and water filters. Purge and add refrigerant into compressor systems to prescribed operating pressure. Oversee large scale or complex system HVAC operation.</li> </ul>
LF027	HVAC Mechanic 3	5 Years Experience in a project related field.	Certification	<p>Install and service, work with heating, cooling and refrigeration equipment. Must be able to maintain, diagnose, and correct problems throughout the entire HVAC systems, adjust system controls to recommended settings and test the performance of the entire system using special tools and test equipment. Install fuel and water supply lines, air ducts and vents, pumps, and other components, connect electrical wiring and controls and check the unit for proper operation, perform routine maintenance and repair work to keep the system operating efficiently. Service could include, but are not limited to any combination of providing plant equipment, materials, tools, transportation, supervision, and labor to perform periodic preventative maintenance (PPM) ensure continual operations of refrigeration, heating, ventilation, and air conditions systems.</p> <ul style="list-style-type: none"> <li>* Compressor and condenser units install and service following blueprints or engineering specifications</li> <li>* Fabricates, assembles bends and installs tubing and ductwork and chassis parts, using portable metalworking tools and welding equipment</li> <li>* Installs evaporator unit in chassis or in air duct system, using hand tools</li> <li>* Installs air and water filters. Purge and add refrigerant into compressor systems to prescribed operating pressure. Oversee small scale system HVAC operation.</li> </ul>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
LF028	HVAC Mechanic 2	3 Years Experience in a project related field.	Certification	<p>Install and service, work with heating, cooling and refrigeration equipment. Must be able to maintain, diagnose, and correct problems throughout the entire HVAC systems, adjust system controls to recommended settings and test the performance of the entire system using special tools and test equipment. Install fuel and water supply lines, air ducts and vents, pumps, and other components, connect electrical wiring and controls and check the unit for proper operation, perform routine maintenance and repair work to keep the system operating efficiently. Service could include, but are not limited to any combination of providing plant equipment, materials, tools, transportation, supervision, and labor to perform periodic preventative maintenance (PPM) ensure continual operations of refrigeration, heating, ventilation, and air conditions systems.</p> <ul style="list-style-type: none"> <li>* Compressor and condenser units install and service following blueprints or engineering specifications</li> <li>* Fabricates, assembles bends and installs tubing and ductwork and chassis parts, using portable metalworking tools and welding equipment</li> <li>* Installs evaporator unit in chassis or in air duct system, using hand tools</li> <li>* Installs air and water filters. Purge and add refrigerant into compressor systems to prescribed operating pressure.</li> </ul>
LF029	HVAC Mechanic 1	1 Year Experience in a project related field.	Certification	<p>Assist to install and service, work with heating, cooling and refrigeration equipment. Must be able to maintain, diagnose, and correct problems throughout the entire HVAC systems, adjust system controls to recommended settings and test the performance of the entire system using special tools and test equipment. Install fuel and water supply lines, air ducts and vents, pumps, and other components, connect electrical wiring and controls and check the unit for proper operation, perform routine maintenance and repair work to keep the system operating efficiently. Service could include, but are not limited to any combination of providing plant equipment, materials, tools, transportation, supervision, and labor to perform periodic preventative maintenance (PPM) ensure continual operations of refrigeration, heating, ventilation, and air conditions systems.</p> <ul style="list-style-type: none"> <li>* Compressor and condenser units install and service following blueprints or engineering specifications</li> <li>* Fabricates, assembles bends and installs tubing and ductwork and chassis parts, using portable metalworking tools and welding equipment</li> <li>* Installs evaporator unit in chassis or in air duct system, using hand tools</li> <li>* Installs air and water filters. Purge and add refrigerant into compressor systems to prescribed operating pressure.</li> </ul>

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF030	Industrial Equipment Mechanic 2	4 Years Experience in a project related field.	Certification	Maintain and repair machinery in a plant or factory, detect minor problems and correct them before they become major problems, disassembles the equipment to repair or replace the necessary parts, work to maintain the machine's electronic parts, perform tests to ensure that the machine is running smoothly, adjust and calibrate automated manufacturing equipment, such as industrial robots, properly situate and install the machinery, perform repairs and preventive maintenance, follow blueprints and engineering specifications to maintain and fix equipment. Repair and maintain hangar doors.
LF031	Industrial Equipment Mechanic 1	2 Years Experience in a project related field.	Certification	Maintain and repair machinery in a plant or factory, detect minor problems and correct them before they become major problems, disassembles the equipment to repair or replace the necessary parts, work to maintain the machine's electronic parts, perform tests to ensure that the machine is running smoothly, adjust and calibrate automated manufacturing equipment, such as industrial robots, properly situate and install the machinery, perform repairs and preventive maintenance, follow blueprints and engineering specifications to maintain and fix equipment.
LF032	Landscaper / Groundskeeper 2	2 Years Experience in a project related field.	None	Maintains grounds of industrial, commercial or public property such as buildings, roadsides, medians, fences, recreational areas. Repairs structures and equipment, performing tasks such as but not limited to: Cut grass, trim hedges, edge, rake, prune shrubs and trees, and spray lawn, shrubs, and trees with fertilizer and insecticides. Plant, water, and pick up and burn or cart away leaves, paper or other litter. Removes leaves, ice, snow, grass, trash, limbs, and trees as necessary off of lawn, driveway, parking lot, roadways, and sidewalks. Repair and paint fences, gates, benches, tables, guardrails, and outbuildings. Assists in repair of roads, walks, buildings, and mechanical equipment. Maintain public access facilities.
LF033	Landscaper / Groundskeeper 1	No Experience Required	None	Assists to maintain grounds of industrial, commercial or public property such as buildings, roadsides, medians, fences, recreational areas. Repairs structures and equipment, performing tasks such as but not limited to: Cut grass, trim hedges, edge, rake, prune shrubs and trees, and spray lawn, shrubs, and trees with fertilizer and insecticides. Plant, water, and pick up and burn or cart away leaves, paper or other litter. Removes leaves, ice, snow, grass, trash, limbs, and trees as necessary off of lawn, driveway, parking lot, roadways, and sidewalks. Repair and paint fences, gates, benches, tables, guardrails, and outbuildings. Assists in repair of roads, walks, buildings, and mechanical equipment. Maintain public access facilities.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF034	Locksmith	3 Years Experience in a project related field.	Certification	Install, repair, modify, and open a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examine locking mechanism and install and replace worn parts or locks as required. Periodically change or re-key locks and systems on various indoor or outdoor locks to maintain facility integrity in buildings, offices, and public facilities. Make new or duplicate keys. Change combination, establish keying systems for buildings. Install monitor or maintain manual and electronic entry systems.
LF035	Painter 2	3 Years Experience in a project related field.	None	Apply paint, stain, varnish, and other finishes to buildings and other structures. Prepare the surfaces to be covered, so that the paint will adhere properly. Erect scaffolding, including "swing stages," scaffolds suspended by ropes, or cables attached to roof hooks.
LF036	Painter 1	No Experience Required.	None	Assist to apply paint, stain, varnish, and other finishes to buildings and other structures. Prepare the surfaces to be covered, so that the paint will adhere properly. Erect scaffolding, including "swing stages," scaffolds suspended by ropes, or cables attached to roof hooks.
LF037	Pipefitter 2	3 Years Experience.	Certification	Install and repair both high and low pressure pipe systems used in manufacturing, in the generation of electricity, and in heating and cooling buildings. Install automatic controls that are increasingly being used to regulate these systems. Install pipe systems that move liquids or gases under high pressure. Install automatic fire sprinkler systems in buildings.
LF038	Pipefitter 1	1 Year Experience.	Certification	Install and repair both high and low pressure pipe systems used in manufacturing, in the generation of electricity, and in heating and cooling buildings. Install automatic controls that are increasingly being used to regulate these systems. Install pipe systems that move liquids or gases under high pressure. Install automatic fire sprinkler systems in buildings.
LF039	Plumber 3	4 Years Experience.	Certification / License	Install and repair the water, waste disposal, drainage, and gas systems in homes and commercial and industrial buildings. Install plumbing fixtures, bathtubs, showers, sinks, toilets, and appliances such as dishwashers and water heaters.
LF040	Plumber 2	2 Years Experience in a project related field.	Certification / License	Install and repair the water, waste disposal, drainage, and gas systems in homes and commercial and industrial buildings. Install plumbing fixtures, bathtubs, showers, sinks, toilets, and appliances such as dishwashers and water heaters.
LF041	Plumber 1	No Experience Required	None	Assist to Install and repair the water, waste disposal, drainage, and gas systems in homes and commercial and industrial buildings. Assist to install plumbing fixtures, bathtubs, showers, sinks, toilets, and appliances such as dishwashers and water heaters.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF042	Power Production/Barrier Mechanic	3 Years Experience in a project related field	Trade or technical school training or certification	Installs, operates, maintains and repairs aircraft arresting systems, electrical power plants, distribution equipment and automatic transfer panels. Performs inspections. Advises on problems installing and repairing aircraft arresting systems and electrical power production equipment. Maintains accurate historical log/record of all maintenance and inspection activities
LF043	Predictive Maintenance Analyst 2	3 Years Experience in a project related field.	Associates Degree or 4 additional years experience.	Uses non-invasive techniques to monitor the pulse of a manufacturing plant, building, facility or equipment. Perform real time monitoring with monitoring devices connected to automated systems. Checks the usability of greases, oils or lubricants. Keeps track of variances such as vibration and abnormal temperatures within the mechanical systems. Analyze data to assess equipment condition, life expectancy, potential failures and make recommendations for equipment reliability improvements.
LF044	Predictive Maintenance Analyst 1	1 Year Experience in a project related field.	Associates Degree or 4 additional years experience.	Uses non-invasive techniques to monitor the pulse of a manufacturing plant, building, facility or equipment. Perform real time monitoring with monitoring devices connected to automated systems. Checks the usability of greases, oils or lubricants. Keeps track of variances such as vibration and abnormal temperatures within the mechanical systems. Analyze data to assess equipment condition, life expectancy and potential failures.
LF045	Project Manager 2	5 Years Experience in a project related field.	Bachelors Degree or 8 additional years experience.	Manages and coordinates facility supervisors, the staff and project functions and provides financial, schedule, and progress reporting. Develops resource planning and execution requirements and conducts quality reviews. Coordinates project technical training, logistics, and maintenance issues. Provides expertise and guidance in technical or management areas to support project tasking requirements. Oversees asset and facility management activities. Plans and tracks maintenance technical and support functions.
LF046	Project Manager 1	3 Years Experience in a project related field.	Associates Degree or 4 additional years experience.	Manages and coordinates the project staff and project functions and provides financial, schedule, and progress reporting. Develops resource planning and execution requirements and conducts quality reviews. Coordinates project deliverables and supports technical coordination requirements, meetings and training issues for management, logistics, and systems configuration issues. Provides expertise and guidance in technical or management areas to support project tasking requirements. Oversees configuration and life cycle management activities. Plans and tracks budget targets for technical and support functions.
LF047	Roofer 2	3 Years Experience in a project related field.	None	Repair and install roofs made of tar or asphalt and gravel; rubber or thermoplastic; metal; or shingles made of asphalt, slate, fiberglass, wood, tile, or other material. Waterproof and damp proof masonry and concrete walls and floors. Paint or spray surfaces with a waterproofing material, or attach waterproofing membrane to surfaced or spray a bitumen-based coating on interior or exterior surfaces.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF048	Roofer 1	1 Year Experience in a project related field.	None	Repair and install roofs made of tar or asphalt and gravel; rubber or thermoplastic; metal; or shingles made of asphalt, slate, fiberglass, wood, tile, or other material. Waterproof and damp proof masonry and concrete walls and floors. Paint or spray surfaces with a waterproofing material, or attach waterproofing membrane to surfaced or spray a bitumen-based coating on interior or exterior surfaces.
LF049	Security Guard 2	3 Years Experience in a project related field.	None	Patrol and inspect property to protect against fire, theft, vandalism, terrorism, and illegal activity. Enforce laws on the property, and deter criminal activity or other problems. Writes comprehensive reports outlining their observations and activities during their assigned shift. May also interview witnesses or victims. Prepare case reports, and testify in court. Protect by inspecting people and packages entering and leaving the building or facility. Protect information, products, computer codes, and defense secrets and check the credentials of people and vehicles entering and leaving the premises.
LF050	Security Guard 1	1 Year Experience in a project related field.	None	Patrol and inspect property to protect against fire, theft, vandalism, terrorism, and illegal activity. Enforce laws on the property, and deter criminal activity or other problems. Writes comprehensive reports outlining their observations and activities during their assigned shift. May also interview witnesses or victims. Prepare case reports, and testify in court. Protect by inspecting people and packages entering and leaving the building or facility. Protect information, products, computer codes, and defense secrets and check the credentials of people and vehicles entering and leaving the premises.
LF051	Sewage Plant Operator	5 Years Experience in a project related field.	Certification or Bachelors Degree	Read, interpret, and adjust meters and gauges to make sure that plant equipment and processes are working properly. Operate chemical-feeding devices, take samples of the water liquid or waste, perform chemical and biological laboratory analyses, and adjust the amounts of chemicals, such as chlorine, in the water. Monitor computerized and automated plant systems, store results of sampling, make process-control decisions, schedule and record maintenance activities, and produce reports, to determine the cause of malfunctions and seek solutions. Make emergency management response and use special safety equipment and procedures to protect public health and the facility. Control all of the machinery, perform tests, keep records, handle complaints, and perform repairs and maintenance, IAW water pollution standards.
LF052	Supervisor 3	6 Years Experience in a project related field.	Associates Degree or 4 additional years experience.	Reports task status to project manager. Plans, coordinates, directs, supervises, and schedules assigned tasks. Provides technical direction and coordinates appropriate project related licensed and non licensed tradesmen or craftsmen. Responsible to manage required tools, supplies, equipment and personnel. Knowledgeable in pertinent federal state and local laws and regulations.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF053	Supervisor 2	4 Years Experience in a project related field.	Associates Degree or 4 additional years experience.	Reports task status to senior supervisor or project manager. Plans, coordinates, directs, supervises, and schedules assigned tasks. Provides technical direction and coordinates appropriate project related licensed and non licensed tradesmen or craftsmen. Responsible to manage required tools, supplies, equipment and personnel. Knowledgeable in pertinent federal state and local laws and regulations.
LF054	Supervisor 1	2 Years Experience in a project related field.	Associates Degree or 4 additional years experience.	Reports task status to senior supervisor or project manager. Plans, coordinates, directs, supervises, and schedules assigned tasks. Provides technical direction and coordinates appropriate project related licensed and non licensed tradesmen or craftsmen. Responsible to manage required tools, supplies, equipment and personnel. Knowledgeable in pertinent federal state and local laws and regulations.
LF055	Supply Technician 3	4 Years Experience in a project related field.	None	Conducts tasks such as inventory management, ordering, cataloging, distribution, storage management and warehouse activities at designated supply points. Utilizes automated inventory management and ordering systems to accomplish control and status facility requirements.
LF056	Supply Technician 2	2 Years Experience in a project related field.	None	Conducts tasks such as inventory management, ordering, cataloging, distribution, storage management and warehouse activities at designated supply points. Utilizes automated inventory management and ordering systems to accomplish control and status facility requirements.
LF057	Supply Technician 1	No Experience Required.	None	Assist with tasks such as inventory management, ordering, cataloging, distribution, storage management and warehouse activities at designated supply points. Utilizes automated inventory management and ordering systems to accomplish control and status facility requirements.
LF058	Truck Driver (Heavy Truck)	1 Year Experience in a project related field.	CDL Class A with P Preferred. Class B with P minimum.	Pickup and delivery of goods, inspect the trucks, make sure cargo is secure. Drivers may provide daily service for a specific route or make local, intercity or interstate deliveries.
LF059	Truck Driver (Medium Truck)	1 Year Experience in a project related field.	CDL Class A with P Preferred. Class B with P minimum.	Pickup and delivery of goods, inspect the trucks, make sure cargo is secure. Drivers may provide daily service for a specific route or make local, intercity or interstate deliveries.
LF060	Truck Driver (Light Truck)	1 Year Experience in a project related field.	CDL Class A with P Preferred. Class B with P minimum.	Pickup and delivery of goods, inspect the trucks, make sure cargo is secure. Drivers may provide daily service for a specific route or make local, intercity or interstate deliveries.
LF061	Truck Driver (Tractor Trailer)	1 Year Experience in a project related field.	CDL Class A with P Preferred. Class B with P minimum.	Pickup and delivery of goods, inspect the trucks, make sure cargo is secure. Drivers may provide daily service for a specific route or make local, intercity or interstate deliveries. Transport goods and materials in liquid, loose, or packaged form. Oversee loading and unloading operations when required.

<b>Order #</b>	<b>Labor Category Title</b>	<b>Minimum Experience</b>	<b>Minimum Education</b>	<b>Functional Responsibilities</b>
LF062	Welder	3 Years Experience in a project related field.	Certification	Perform manual welding, in which the work is entirely controlled by the welder, or semiautomatic welding, in which the welder uses machinery, such as a wire feeder, to perform welding tasks. Uses appropriate soldering, heat, torch, brazing, arc welding, gas tungsten arc (TIG), gas metal arc (MIG) or project related process. Operators must load parts correctly and constantly monitor the machine and process to ensure that it produces the desired bond.

<b>LTM INC. LABOR CATEGORY SUBSTITUTIONS INFORMATION</b>
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LTM INC. will provide only people who meet or exceed the minimum qualifications within the labor category descriptions stated herein. LTM INC's labor categories provide for substituting experience for minimum education requirements and substituting educational degrees for years of experience.

**Allowable Substitutions**

Professional certification can be substituted for education and experience. The table below presents the allowable substitutions based on the education and experience of the labor categories in the Pricelist. Experience should be professional and job related, however it does not have to be specific to the project to be accomplished. However, if a degree is used in place of experience, the degree should be related to the project or task.

<b>DEGREE</b>	<b>DEGREE AND EXPERIENCE SUBSTITUTION</b>	<b>RELATED EXPERIENCE SUBSTITUTION</b>
Associate's	4 Years	4 Years
Bachelor's	Associate's + 4 Years	8 Years
Master's	Bachelor's + 4 Years	12 Years
Doctorate	Master's + 4 Years	16 Years

<b>SALES AND SERVICE POINTS</b>
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**LTM INC. Corporate Facilities**

**Corporate Headquarters:  
925 E. Main Street, Suite 66  
Havelock, NC 28532  
Craven County**

**Voice (252) 444-6880  
Fax (252) 444-5782**

**9161 Liberia Avenue, Suite 300  
Manassas, VA 20110-1726  
Prince William County**

**Voice (703) 257-1100  
Fax (703) 935-0438**

**5731 Laburnum Avenue  
Richmond, VA 23231-4431  
Henrico County**

**Voice (804) 222-3170  
Fax (804) 222-3198**

**23330 Cottonwood Pkwy  
California, MD 20619  
St. Mary's County**

**Voice (301) 866-1494  
Fax (301) 866-1495**

**Crystal Square Four  
241 S. 18<sup>th</sup> Street, Suite 500  
Arlington, VA 22202**

**Voice (703) 418-8561  
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